R.RAJKUMAR & ASSOCIATES
CHARTERED ACCOUNTANTS

CA R.Rajkumar M.Com.,ACS.,FCA.,
Proprietor

Date: 19/08/2026

To,
The Chairman
SIRC (ICAI)

[CONTACT NO - 9962708937]

Subject: Request to Offer for Internship / Practical Training / Paid Assistants

We are pleased to inform you that **R RAJKUMAR & ASSOCIATES** Chartered Accountants, having its office at No.53, Vivekanandha Main Road, Mohammed Hussain Colony, Kolathur, Chennai – 600099, is offering you an opportunity to undergo **Internship / Practical training/Paid Assistants** at our office.

The proposed training will be subject to the applicable rules and regulations of the **Institute of Chartered Accountants of India (ICAI)**.

Position: Internship/Paid Assistants. (2 Vacancy)
Location: Kolathur, Chennai.
Stipend: Will be decided after Interview.
Requirements: CA Inter/CA Inter (Either or both groups Qualified)/CA Inter (Direct Entry)
During the period of your training, you will be exposed to practical work in areas such as:



- Accounting and bookkeeping
- GST and other indirect taxation
- Indirect Taxation
- Tax audit and Statutory audit
- Internal audit
- Preparation of financial statements
- TDS and other statutory compliances
- **GST Appeal and Tribunals.**
- **Income Tax Appeals and Tribunals.**
- Other professional assignments as may be allotted from time to time

You will be expected to maintain professional discipline, confidentiality of client information, punctuality, and comply with the policies and instructions of the office.

Your Internship/Training/Paid assistants will be governed by the terms mutually agreed upon and, wherever applicable, the rules and regulations prescribed by ICAI.

We look forward to having you as a part of our office and wish you a successful and enriching training experience.

For R RAJKUMAR & ASSOCIATES



Rajkumar. R
Proprietor

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